



ENROLLMENT INFORMATION FORM (2025-26)

Child's Name: _____
Last First

Child's: Age (as of Sept 1) _____ Gender _____ DOB _____/_____/_____

Mother's: Name: _____
Last First

Phone: Home: _____ Business: _____ Cell: _____

Email: _____

Father's: Name: _____
Last First

Phone: Home: _____ Business: _____ Cell: _____

Email: _____

Home Address: _____ City: _____ Zip: _____

Secondary Address: _____ City: _____ Zip: _____

I give permission for my child's name to be included in the class list: Yes _____ No _____

I acknowledge I will receive an emailed copy of the ACEC Handbook: Yes _____

Are you a member of AUMC? Yes _____ No _____ If not, please indicate the name of your family place of worship: _____

How did you hear about us? _____

Program Choices:

Toddlers: _____ 2 Day (T/Th) _____ 3 Day (T/W/Th) _____ 4 Day _____ 5 Day

Twos: _____ 2 Day (T/Th) _____ 3 Day (T/W/Th) _____ 4 Day _____ 5 Day

Threes: _____ 2 Day (T/Th) _____ 3 Day (T/W/Th) _____ 4 Day _____ 5 Day

Pre-K: _____ 3 Day (T/W/Th) _____ 4 Day (M-Th) _____ 5 Day

AND

_____ Morning _____ Afternoon _____ All Day

***Please refer to the tuition sheet for fees.**



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Emergency contacts that are NOT parents:

After trying to reach you, your child may be released to the following people in an emergency situation, in the below order.

1. Name _____ Relationship to Child _____
Address _____ Phone _____
2. Name _____ Phone _____ Relationship to Child _____
3. Name _____ Phone _____ Relationship to Child _____
4. Name _____ Phone _____ Relationship to Child _____

STATEMENT OF AGREEMENT (please initial)

- ____ I understand that tuition and fees are calculated on ACEC's school calendar year. The tuition is divided into nine monthly payments and each month's payment is due by the 5th.
- ____ I understand that Registration, Tuition, Snack & Supply/Activity & Enrichment fees are non- refundable.
- ____ I understand that May's tuition is pre-paid and due by August 13, 2025 before school starts in September 2025. May pre-paid tuition will be forfeited if we withdraw after February 28th.
- ____ To be eligible to receive a refund of my pre-paid May's tuition, I must give a 2 weeks written notice, be current with all Fees/tuition and withdraw my child from ACEC before March 1st.
- ____ I will give 2 weeks written notice before leaving the program.

Ashford Child Enrichment Center/Parent Agreement

I, _____, agree that Ashford Child Enrichment Center will care for (child's name) _____ beginning September 2025. I will pay a monthly tuition of _____ due by the 5th of each month. If this fee is not paid by that day, a late fee of \$25.00 will be added to the monthly fee. Failure to pay said fees can result in the child being dismissed from ACEC.

My child will be in the following ACEC program between the hours of:

____ School Day 9:00AM-2:00PM ____ Morning 7-9AM ____ Afternoon 2-5:30PM ____ All Day 7AM-5:30PM
____ 2 Days ____ 3 Days ____ 4 Days ____ 5 Days

Parent signature

Date

ACEC signature

Date